

January 27, 2011

**JOB ANNOUNCEMENT:**

**Executive Director**

The Building Performance Contractors Association of New York State (BPCA/NYS) is seeking candidates for a full time Executive Director. The position requires a dynamic individual who can execute organizational policies working with existing staff and resources. Qualified individuals will be required to represent BPCA/NYS at local, state, and national levels. BPCA/NYS is a not-for-profit 501(c)(6) trade association with a diverse membership of building performance professionals, including home performance contractors, architects, engineers, home inspectors and HERS raters. The mission of BPCA/NYS is to advocate for the integration of building science principles in the design, construction, renovation, and maintenance of the built environment. The organization provides training, advocacy, technical assistance and serves as a RESNET Rating and Training Provider in New York State.

Candidates for the Executive Director position must have strong verbal and written communication skills, and the ability to work and interact with a diverse industry group. A strong financial background is preferred. Computer literacy in Microsoft Word, Excel, PowerPoint is required. The candidates should have experience in public administration or equivalent business experience. Technical background in the field of energy efficiency and building performance is desired, including certification by the Building Performance Institute (BPI) or equivalent. A compensation package will be offered commensurate with experience and qualifications. Salary range is \$65,000-\$75,000.

**To Apply:** Please send cover letter, resumes, and references by February 17th to Jody Schwan, [jody.schwan@home-performance.org](mailto:jody.schwan@home-performance.org)